

NORMS FOR SEEKING TREATMENT AT EMPANELLED HCOs
BY CGHS BENEFICIARIES

PRESCRIPTIONS FOR LISTED PROCEDURES/ TREATMENT ADVISED
BY GOVT SPECIALISTS

**CGHS BENEFICIARY CAN GO DIRECTLY TO ANY OF THE CGHS
EMPANELLED HOSPITAL/ DIAGNOSTIC CENTRE OF HIS CHOICE FOR
TREATMENT/ DIAGNOSTIC TESTS.**

PRESCRIPTION FOR LISTED PROCEDURES/ TREATMENT ADVISED
BY THE SPECIALISTS OF EMPANELLED HOSPITALS

**THE CGHS BENEFICIARY HAS TO GET THE SAME ENDORSED BY THE
CMO/MO OF CGHS WELLNESS CENTRE, BEFORE HIS TREATMENT IN
ANY CGHS EMPANELLED HOSPITAL / DIAGNOSTIC CENTRE OF HIS
CHOICE.**

PRESCRIPTIONS FOR UNLISTED PROCEDURES/ TREATMENT ADVISED BY THE
GOVT SPECIALISTS OR THE SPECIALISTS OF THE EMPANELLED HOSPITAL

**THE CGHS BENEFICIARY HAS TO OBTAIN APPROVAL OF THE
COMPETENT AUTHORITY FOR TREATMENT.**

**(IN THE CASE OF PENSIONER CGHS BENEFICIARIES, THE COMPETENT AUTHORITY IS
THE ADDITIONAL DIRECTOR CGHS, AND FOR SERVING EMPLOYEES, THE
COMPETENT AUTHORITY IS THE HEAD OF THE DEPARTMENT)**

**PRESCRIPTIONS BY SPECIALISTS (GOVT & EMPANELLED HOSPITALS)
MUST BE ON THE HOSPITAL PADS/ SLIPS, DULY SIGNED BY THE
SPECIALIST WITH HIS RUBBER STAMP INDICATING HIS NAME,
SPECIALTY, DESIGNATION AND THE DATE**

BASIC NORMS TO BE FOLLOWED BY CGHS BENEFICIARIES

- 1 Always carry the CGHS card while visiting CGHS Wellness Centre.**
- 2 Always count the quantity and check the 'date of expiry' of the medicines before leaving the Wellness Centre medicine dispensing counter. Thereafter, the CGHS authorities would not be responsible for any discrepancy/shortage.**
- 3 For treatment at the empanelled hospitals or diagnostic tests at the approved Labs, carry the original CGHS Card and original prescription with photocopies.**
- 4 While consulting specialists, always insist the prescription on hospital pad, with the stamp of the specialist (indicating the specialty) and date of the prescription.**
- 5 Online appointment can be booked by following the prescribed procedure- CGHS beneficiary must report at the booked time with the printout or mobile download within 30 minutes of appointed time, and report at the MOs cabin directly without entry at the Registration Counter. In case delay beyond 30 minutes, the booking is cancelled and the beneficiary has to seek registration at the Registration Counter.**

(Working hours of CGHS Wellness Centre - from 07.30 a.m. to 2.00 p.m)

IMPORTANT CONTACT NUMBERS

Details	Contact No
NATIONAL 24 HOURS CGHS HELPLINE, DELHI (provides info on all aspects of CGHS matters)	1800 2088 900
CGHS Wellness Centre, Sector 45, Chandigarh	0172-263 0692
Addln Director CGHS, Kendriya Sadan (4th Floor), Sector 9A, Chandigarh	0172-2740716, 2740555(FAX) E mail : adchd@cghs.nic.in